



APPLICATION FOR EMPLOYMENT
Janitorial Services
QMI IS AN EQUAL OPPORTUNITY EMPLOYER

ALL QUALIFIED APPLICANTS MUST PASS A BACKGROUND CHECK

PERSONAL INFORMATION

Last Name _____ First Name _____ Middle Initial _____
Social Security Number _____ Phone _____ Are You 18 years or Older? Yes No
Present address _____
Person to notify in case of emergency _____ Address _____ Phone _____
Are you prevented from lawfully becoming employed in this country because of Visa or immigration status? Yes No
Have you ever been convicted of a felony? Yes No Do you have reliable transportation? Yes No
Do you have a valid driver's license? Yes No
Do you have any physical limitations that may prevent you from performing the work applied for? Yes No

EMPLOYMENT DESIRED

Position _____ Date you can start _____ Salary desired \$ _____
Will you work overtime or special hours if needed? Yes No If no, explain _____
Will you work on weekends? Yes No What days are you **NOT** available to work? _____
What hours can you work during the day? _____ What hours can you work at night? _____
Are you available to work graveyard shifts? (12 midnight to 8:00 am) Yes No

EDUCATION

High school – Did you graduate? Yes No Date graduated or last year completed _____
Higher education – Years attended _____ Subjects studied _____
Trade, Business or Correspondence school – Subjects studied _____

FORMER EMPLOYERS

Employer _____ Address _____ From _____ To _____
Position _____ Salary \$ _____ May we contact employer? Yes No
Employer Name _____
Employer phone # _____

Reason for leaving _____

Employer _____ Address _____ From _____ To _____
Position _____ Salary \$ _____ May we contact employer? Yes No
Employer Name _____
Employer phone # _____

Reason for leaving _____

Employer _____ Address _____ From _____ To _____
Position _____ Salary \$ _____ May we contact employer? Yes No
Employer Name _____
Employer phone # _____



Reason for leaving _____

REFERENCES

(Persons not related to you, whom you have known for at least one year)

Name _____ Address _____ Phone _____ Years Acquainted _____
Name _____ Address _____ Phone _____ Years Acquainted _____
Name _____ Address _____ Phone _____ Years Acquainted _____

Job responsibilities include, but are not limited to cleaning office buildings, vacuuming, dusting, sweeping, mopping, emptying trash, high dusting, use of strong chemicals, lifting 25-35 pounds, sanitizing restrooms, carpet cleaning, stripping, waxing and buffing floors.

Is there anything that would prevent you from performing these basic job requirements? Yes No

EXPERIENCE

List below any experience you have or skills you may have that would benefit Quality Maintenance Inc.:

- 1. _____ Experienced Some Experience
- 2. _____ Experienced Some Experience
- 3. _____ Experienced Some Experience
- 4. _____ Experienced Some Experience
- 5. _____ Experienced Some Experience

I certify that all of the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

QMI Environmental maintains a zero tolerance policy for drug use and alcohol use in the workplace. QMI Environmental Inc. maintains employee code of conduct requirements, confidentiality agreements and non-compete agreements that are provided to all employees and these agreements require compliance as do all organizational policies and procedures. I understand that violation of these agreements may result in disciplinary action up to and including termination. I understand that my employment with QMI Environmental is contingent on passing a high security background check

If you do not understand any part of this section, please ask questions before signing.

Applicant Name: _____ Date: _____

DO NOT WRITE BELOW THIS BOX

Interviewed by: _____ Date: _____

Remarks: _____

Neatness: _____ Ability: _____

Employer Contacted: Yes No Remarks: _____

Employer Contacted: Yes No Remarks: _____

Employer Contacted: Yes No Remarks: _____

Date Hired: _____ Position: _____ Salary: _____ Start Date: _____